

**MINUTES OF MEETING OF AVENING PARISH COUNCIL HELD ON THURSDAY 18<sup>th</sup> NOVEMBER 2010 AT 7.30 PM**

The following Councillors were in attendance: Cllr M Williamson (Chairman), Cllr A Slater (Vice Chairman), Cllr J Parsons, Cllr Mrs C Mitchell, Cllr Mrs G Parsons, Cllr Mrs E Oliver, Cllr Mrs C Chesterman.

Also in attendance: Mrs D Cook (Clerk), Mr Osborne, Mr Carter (agent for Green Acres Farm)

The meeting opened at 7.30pm.

**72/10 PUBLIC QUESTION TIME**

Mr Osborne raised concerns about his exclusion from the Parish Council meeting of the 21<sup>st</sup> October and also the comment submitted to the planning officer concerning his recent planning application. He also enquired about closed session matters listed on the Parish Council agenda. He specifically queried the draft budget and precept discussion. He stated that the outcome he would like in this matter was to ensure that facts are checked by the Council and that proper procedures are followed. The matter was discussed, both Mr Osborne and the Council expressed their views about what had happened. The Council apologised if Mr Osborne had not been happy with the comment submitted to the planning officer. The Council would respond to him about closed session matter separately.

PCSO Paul Hancock arrived at 7.45pm

**73/10 PCSO REPORT & CRIME AND ANTISOCIAL BEHAVIOUR**

The monthly crime report was discussed and the increase in crime figures was noted. It was queried whether detection rates could be published. It was confirmed they could, but community punishments now would affect those figures.

PCSO Paul Hancock left the meeting at 8.05pm.

**74/10 APOLOGIES AND REASONS FOR ABSENCE**

Cllr T Beardsell (personal)

**75/10 DECLARATIONS OF INTEREST**

Cllr Jim Parsons declared an interest in all planning matters because of his position as District Councillor sitting on the Planning Regulatory Committee at CDC. He did not vote.

Cllr Mrs G Parsons declared an interest in planning matters. She did not vote.

**76/10 ACCEPTANCE AND SIGNING OF MINUTES OF MEETING HELD ON THURSDAY, 21<sup>st</sup> OCTOBER 2010.**

It was **RESOLVED** to accept and sign the minutes of the meeting held on Thursday 21<sup>st</sup> October 2010.

**77/10 MATTERS ARISING FROM THE MINUTES**

The path at Monkeybank had been referred to the GCC public rights of way team. They have offered to make a visit to assess whether steps on the hill would be appropriate – although this may cause problems for some users.

It was also raised that there were problems with a path at Owl House. It appeared that the pathway was not a public right of way and may be the responsibility of the landowner. In the first instance it would be referred to GCC PROW team as the Parish Council did not have powers to act in PROW matters. The map reference would be needed to refer the matter to PROW team.

There were no other matters arising from the minutes that were not already on the agenda.

**78/10 COMMUNITY PROJECTS**

**78.1/10 Traffic and Highways**

**78.1.1/10 Wall at High Street**

The condition of the wall had deteriorated. The matter would be raised with GCC again to see if they would send their engineer quickly to check the safety of the wall. The wall was felt to be a health and safety issue for pedestrians now. The Clerk would contact GCC again.

**78.1.2/10 B4014 repairs update (Cllr J Parsons)**

Cllr Jim Parsons reported back on a meeting with GCC about the works to take place at Longfords Mill. He provided a report which is appended to the minutes.

**78.2/10 Avening Business Forum: to report back on meeting of the 10<sup>th</sup> November 2010**

The first meeting of the business forum had taken place. There would be a note put in the Bumper Villager about the forum and asking people to come forward if they would like to advertise on the proposed community directory on the Parish Council website.

**78.3/10 Memorial Hall Memorabilia**

The memorabilia event had taken place on the 13<sup>th</sup> November. It had been a good evening. The sign listing those who lost their lives in action had been dedicated and there had been a collage of photos and a talk from Mr Riley about village history. Cllr Mrs C Mitchell was thanked for organising the event.

**78.4/10 Emergency Plan Meeting, 21<sup>st</sup> September and next steps**

This matter would be deferred until at least January. It was noted that the volunteer sheets, article about the emergency plan and householder's emergency leaflet would be in the bumper edition of the Villager.

**78.5/10 Autumn Village Clean Up**

The date had now been changed to the 27<sup>th</sup> November. Cllr Mrs E Oliver would send an advert to the Hoot, as the date for the Villager had passed.

**78.6/10 Bumper Edition of the Villager Magazine December 2010**

The matter was discussed under agenda point 8.4.3 and 8.4.4 grant applications.

**79/10 FINANCE**

**79.1/10 General**

**79.1.1/10 Budget Status and Balance at Bank**

The current balance at bank was £9,165.24 with £21,277.36 now in the deposit account with projected expenditure and year end balance as set out on the monthly budget sheet.

**79.1.2/10 To Approve Bills for payment**

It was **RESOLVED** to approve the following bills for payment:

- Clerk's Salary less Income Tax plus Expenses £623.07
- HGM Ltd £400.00
- Wilmot's Legal Fees (Hall Lease) £1468.75
- Wilmot's Legal Fees (first registrations) £263.55
- SLCC £64.63

**79.1.3/10 To discuss options for investment following maturity of high interest fixed term account in December 2010**

The high interest fixed term account would mature in December. It was decided to obtain information about the current rates available and decide at the next meeting whether to reinvest.

**79.1.4/10 To review safe custody arrangements for deeds**

The deeds were currently at the Solicitors for ongoing matters. The deeds box is still stored at the bank. There are some papers still in it. The matter would be deferred until the legal work was completed when it will become clear if we can store the deeds with the Solicitor.

It was **RESOLVED** to vary the agenda to deal with the planning application at agenda point 10.

**80.1/10 New Planning Applications**

10/04796/AGFO	Green Acres Farm, Greenway Head, Tetbury Hill, Avening <b>Proposal:</b> Erection of agricultural building to house livestock and machinery Mr Carter (agent) had attended to answer any questions on the application. Siting and design were the only matters to be commented on. it was noted where the building would be seen from. It was also noted that the proposed site was the flattest part of the site. On the facts available the Parish Council had no objections to the application.
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**80.2/10 Decisions Received**

10/03640/FUL	Winterfold, West End, Avening, GL8 8NE <b>Proposal:</b> Erection of porch and single storey lean to and insertion of dormer window to rear <b>Decision:</b> 11 <sup>th</sup> November 2010 CDC permitted
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Mr Carter left the meeting at 9pm.  
Mr Osborne left the meeting at 9pm.

**81.1/10 Village Hall**

**81.1.1/10 Update**

The matter was now waiting for completion. There was one outstanding point on insurance and the Council were waiting for the Hall Committee to meet and approve the Lease.

**81.1.2/10 To consider instructions to Solicitors (closed session)**

There were none at present.

**81.2/10 Budget**

**81.2.1/10 To consider Council workplan and then Budget and Precept for the financial year 2011/12**

It was not necessary to discuss the matter in closed session. It was anticipated that finance committee would meet to produce a draft budget for Council to consider at their December meeting. The prioritised work list produced at October's meeting was too long to work through in the meeting and would be forwarded to finance committee for consideration.

All local groups who usually received grant funding from the Council had been contacted and requested to respond about likely grant needs so that Council could budget accurately.

The precept deadline was set as 28<sup>th</sup> January 2011.

CLlr Mrs E Oliver left the meeting at 9.10pm.

**81.3/10 Grant Applications**

**81.3.1/10 To consider application from the Memorial Hall Committee for the Chamberlain Room roof repairs**

This matter was deferred as no paperwork had been received.

**81.3.2/10 To consider grant application from APFA for hedge trimming and treeworks**

There would be no application for hedge trimming as advice had been taken by APFA and trimming the hedge this was not considered necessary.

There had been no application for tree works as yet. The Clerk needed to pass on information from the tree officer and was planning to arrange a time to meet the committee on site.

**81.3.3/10 To consider grant to the Youth Club for assisting with preparations for the bumper edition of the Villager magazine in December 2010**

It was **RESOLVED** to approve a grant of £50 to the Youth Club for assisting with the preparations for the bumper edition of the Villager for December 2010.

**81.3.4/10 To consider payment/donation to students/Tetbury Lions for delivery of the Villager magazine in December 2010**

The Tetbury Lions had agreed to distribute the bumper edition of the Villager to all houses when they delivered the Tetbury Advertiser.

It was **RESOLVED** to approve a grant of £50 to the Tetbury Lions for delivery of the Villager magazine in December 2010.

**81.3.5/10 To consider grant to Gloucestershire Drama Association for the "One Act Play Festival" in June 2011**

It was **RESOLVED** to not give a grant in this instance as it had not been budgeted for.

**81.4/10 Maintenance work and Capital Projects**

**81.4.1/10 Noticeboards**

The guarantee was acceptable. The Clerk was trying to place the order for the 2 boards.

**81.4.2/10 Maintenance of Telephone Boxes**

**It was therefore unanimously RESOLVED that the meeting move into closed session under the terms of The Public (Admissions to Meetings) Act 1960 as the business to be discussed included contracts which could be prejudiced by being in the public domain at this time, in accordance with the Public Bodies (Admissions to Meetings) Act 1960.**

**81.4.2/10 To consider quotes for painting the two telephone boxes (closed session)**

It was **RESOLVED** to award the contract for painting the two telephone boxes to JS Ltd.

**81.4.3/10 Tree works at the Playing Field**

**81.4.3.1/10 Update**

The Clerk had met with the Tree Officer from CDC. They had gone over the boundaries of the land. The Clerk had gone round the site with the Tree Officer who confirmed what work needed to be carried out.

The Clerk was trying to arrange to meet APFA to go over the boundaries and tree works required at the site.

**81.4.3.2/10 To approve costs of tree survey from CDC**

The matter was not put into closed session. The Tree Officer had advised a tree survey was not necessary.

**81.4.4/10 Grasscutting contract**

**It was therefore unanimously RESOLVED that the meeting move into closed session under the terms of The Public (Admissions to Meetings) Act 1960 as the business to be discussed included contracts which could be prejudiced by being in the public domain at this time, in accordance with the Public Bodies (Admissions to Meetings) Act 1960.**

**81.4.4.1/10 To approve terms of specification, draft contract for grasscutting and plan showing areas for cutting (closed session)**

The terms of the contract were reviewed and agreed.

**81.4.4.2/10 To approve list of contractors to approach for quotes (closed session)**

Council approved a list of four contractors.

**82/10            Procedure**

**82.1/10        Meeting with CDC on 1<sup>st</sup> November 2010**

Cllr Jim Parsons would try and obtain the meeting notes.

**82.2/10        Complaint from Mr Osborne and reminder of procedures**

This matter had been dealt with in Public Question Time.

**83/10            Correspondence for Action:**

It was noted that there was no correspondence for action.

**The Next Meeting of Avening Parish Council will be held on  
Thursday 16<sup>th</sup> December 2010 at 7.30 pm  
At the skittle alley of the Cross Inn**

**There being no further business the meeting was closed at 9.45pm**

**CONFIDENTIAL MATTERS**

**81.4.2/10 To consider quotes for painting the two telephone boxes (closed session)**

Only one quote had been received even though the Clerk had approached 4 painters. The quote was considered reasonable with the work being guaranteed for 5 years.

It was **RESOLVED** to award the contract for painting the two telephone boxes to JS Ltd.

**81.4.4/10 Grasscutting contract**

**81.4.4.1 To approve terms of specification, draft contract for grasscutting and plan showing areas for cutting (closed session)**

The terms of the contract were reviewed and agreed. The only addition to the specification was to have the gates to the village on the B4014 (Tetbury Hill) tidied up twice a year.

**81.4.4.2/10 To approve list of contractors to approach for quotes (closed session)**

Council approved a list of 4 contractors to approach for quotes: HGM Ltd, Geoff Brookes, Farm and Garden Services and Bibury Landscapes

**78.1.2/10 B4014 repairs update (Cllr J Parsons)**

Attended the presentation at TTC on 28<sup>th</sup> October 2010 and very small numbers there.

List of attendees

Kate GEGG Chairman Cherington PC

Roy ELDRIDGE Councillor CPC

Chris Franklin, Johnny Merrick, Patrick Tiffeny Highways

Councillor Tony Hicks Councillor Jim Parsons

Councillor Stephen Hirst TTC

Nailsworth and Horsley members did not arrive.

PRESENTATION BY Johnny Merrick Geological consultant

The area of concern at Longfords has been an ongoing problem since early Ordnance Survey map of C1890. All the soil and brash in the surrounding areas is always on the move at a minimal 2-3mms per year. Make up of the ground starts with Fullers earth clays (this in itself causes landslips), then brash limestone, before hitting the limestone rocks, layers of Oolite rock then finally sands at levels below 60 metres. Above the slip/bank was formally a Quarry that attributed to this movement by ingress of rainwater and runoffs leading to springs. This soil make up accounts for the trees leaning at various angles due to shallow root formation as they unable to penetrate the limestone. On the Mill side of the slippage the soil structure is a result of landslides over the past 2-300 years. Construction of the new housing had no impact on the area of concern. From the instrumentation readings taken since 2005 the largest movement 14-18mms occurred in July 2007 and caused the fissures in the road.

**Remedial Actions**

To get bore holes in place with plastic tube inserts and delicate instrumentation and by telemetry/ readings over the period allowed Geo-Tec to evaluate and declare stability of it. This is still an ongoing task today but they have every confidence in it becoming stabilised

**Proposed works**

Springs to be piped over a 50 metre length before entering the existing drainage system. That system has been CCTV and found to be in of repair, at the same time the wall below Longford entrance will be inspected and repaired as required.

**THE MODEL Used**

Cost ( Value Engineering)

Disruption (Traffic Management)

Land Take ( 3rd Party agreements)

Maintenance (Design Life)

Health & Safety (Construction)

Geo-Tech Design Risk (Confidence)

Environmental Impact (Habitat / Ecology)

Recycling ( Use of as dug against Importing)

29 Enquiries declared an interest from adverts of which 18 were selected to the next stage. It contained 5 volumes of facts figures etc to be able to make the return to GCC.

Phasing

Signed.....Chairman/Chairman of the Meeting/Presiding Officer

Date: 16<sup>th</sup> December 2010



Tenders Dec2010, Tender period 6weeks  
Appraisal/ negotiations End of Jan2011  
Award contract Feb2011

Mobilisation of Contractors March 2011  
Build programme April to August these two items  
are dependant of closure of the programme on the A46 at Cross Hands.

Total value of contract is £1.3M of which £350,000 has been spent

**Preferred Solution**

Over a 50 metre length there will be a total of 18 piles each of 500mms plugged into the limestone covered with slabs plus the new road surface make-up.

**Diversion**

This is a difficult one and can only be allowed against roads of the same number or above viz B to B or A that means the A46 to Tetbury the Avening or across the Common or A419. This diversion really relates to heavy goods vehicles. School buses etc will be put out to consultation by January and also our village Pubs will be alerted on the impact to businesses.

Jim Parsons